

Approved -10/20/08

2007 General Body Meeting Minutes
11/4/2007
10:30 AM

- 1) Nilesh Sheth
- 2) Arati Desai
- 3) ~~Shashi~~
- 4) Ashok Kothari
- 5) Nilesh Sheth
- 6) Prashant Parekh
- 7) ~~Shashi~~ in Sheth
- 8) ~~Shashi~~
- 9)
- 10)

At 10:30 AM, quorum requirement of 50 was not satisfied. 11)

At 11:00 AM, quorum requirement of 30 was exceeded. 12)

1. Shashikant Sheth, President, called meeting to order. 13)
Damyanti Dedhia started meeting with Navkar Mantra.

2. Nilesh Sheth read the 2006 general body meeting minutes.
The minutes were unanimously approved by the membership.

3. Shashikant Sheth gave the President's report:

- a. Thanked Prashant Parekh for his untiring dedication to the temple, noting that in 2007 alone there were over 2000 financial entries to date. Additionally, worked on construction project finance.
- b. Thanked Nilesh Sheth for all the work he did in making the construction project a success.
- c. Thanked entire committee for the work they have done throughout the year.
- d. Thanked Dheraser Cleaning Committee including Arati Desai, Surbhi Sheth, and others for cleaning up every week.
- e. Thanked Haresh Shah for special projects success including Sarasvati Pooja
- f. Thanked JAINA special committee chaired by Hemant Shah for souvenir publication
- g. Thanked Youth Committee chaired by Shilpa Mehta and Rahul Shah for work they did at JAINA convention
- h. Record number of scholars came to Temple this year
- i. Expansion Project – landscaping done, expanded parking lot, sidewalk repaired, handicap chair lift is only remaining item (cost could be between 10,000 – 20,000. Damyanti, Ashok K, and Nilesh are working to resolve. Fence is required around outdoor HVAC units
- j. Pink House renovated from water damage and was used as residence by Narendrabhai Nandu
- k. 3401 Cooper was severely damaged due to water. 90% of work has been completed by Kishore Ghelani. Shashi will ask Ashok Kothary (Maintenance Committee) to help complete the remainder.
- l. Religious Successes
 - a. List of Poojans performed
 - b. Paryushan was highest number of attendees
 - c. Drama of Trishaladevi's 14 swapna's was performed (directed by Narendrabhai Nandu)
 - d. Kumarpal Aarti was performed
- m. Insurance for water damage was handled by Dhiren Mehta. He eventually obtained a decent settlement after much effort. Thanked Dhiren for diligently getting the emergency work done and following up with the insurance company.
- n. 3401 completion has been delayed due to travel of construction personnel, and Shashi apologized for inconvenience caused – Michami Dukadam. We had estimates from 28,000 to 40,000. To obtain the 28,000 we had to work with the construction groups schedule.

Sushetha

- o. Special thanks to Prashant, Nilesh, Pathshala Teachers, and others.
- p. This year \$1/day Kalpasutra Yojna was started. 110 people have participated and requesting all members to join. Don't forget 200 people is the goal. 2 people in a family would be \$0.50/day each. 4 people \$0.25 per day. We encourage every family member to join. If everyone in the room brings just 1 person, we can easily reach our goal.
- q. Thanks to Sachin and Lankesh Haria for handling all the emails. Bhavin for the website.
- r. Thanks to Rajesh Chheda Jr. for helping put first Prabhavna together.
- s. Last but not least, our various committees are working very hard. They are over worked and we need more volunteers. Please volunteer your help. This is our Temple and without your help, we can not finish the work.

Thank You

4. Nilesh gave Construction Expansion Project Final Report

- a. Requested everyone to keep their eyes closed and imagine walking through a commercial department store and imagine the floor, ceiling, walls, windows. Then asked them to open their eyes and see our 'commercial' building.
- b. Displayed the original proposal "Construct a basic commercial building with two stories, 3200 sq ft each, basement as allowed, Swadhyay hall, pathshala, commercial kitchen, dining hall.
- c. Displayed the approved resolution "Approve a construction budget of \$950,000 for ~8000 sq ft building with a contingency of 10% requiring EC approval for use (1.045).
- d. Nilesh read the final numbers

a. Construction:	1,045,000
b. Furnishings, Extras, Upgrades, Changes:	<u>126,937</u>
c. TOTAL:	1,171,937
- e. Nilesh described the Furnishings, Extras, Upgrades, Changes included following:
 - House 3415
 - Additional Design (interior, exterior, HVAC)
 - Stage & Building Audio/Video, Camera System, Access, Wireless Net
 - Burglar and Fire Alarm Systems
 - Kitchen (not even including all appliances and furniture)
 - Pathshala Furniture
 - Landscape and Sitework
 - Windows
 - Ceramic Tile and Wood
 - Steel Frame instead of Wood
 - Paint
 - Doors, Trim, Hardware Upgrades
 - Other Extras
- f. Requested approval to close the project with 1,045,000 for building plus 126,937 for all the extras. Project was unanimously approved, 0 against.

5. Shashi gave New Construction (Temple hallway) and Fundraising Update

- a. Shashi gave list of reasons we need much fundraising
 - i. Library Furniture
 - ii. Kids
 - iii. Shoe Racks
 - iv. Coat Room
 - v. Office Furniture and Equipment
 - vi. Items for audio/video system
 - vii. Budgets to maintain new property and landscaping
 - viii.
- b. Shashi gave list of available taktis
 - i. 2 Taktis for 1st floor elevator
 - ii. 2 Takti for 3rd floor elevator
 - iii. New Renovations: (minimum required is \$250)
 - 1. Ladies change room
 - 2. Gents change room
 - 3. Office
 - 4. Kitchen/Bhagwan Room
 - 5. Shoe/Coat Room
- c. Shashi detailed the \$1 per day Kalpasutra Yojna
 - i. To date above 100 participants
 - ii. Requested others to join
- d.

6. Bhavin & Prashant give Financial Update

- a. 2006 auditor's report posted on bulletin board. Thanked Mayur Mehta for preparing the tax return
- b. Presented updated income/expense chart since 1995
- c. 2007 YTD expenses are 196,000 (construction)
- d. 2007 YTD income is 270,000
- e. Estimated expenses are ~4000 per month (however next year will provide much more accurate figure not biased by construction, water damage, etc)
 - i. Insurance: 8,113
 - ii. Landscaping: 1,730
 - iii. Maintenance: 4216
 - iv. Postage: 423
 - v. Printing: 1560
 - vi. Telephone: 929
 - vii. Dumpster: 1041
 - viii. Gas/Elec: 14,480
 - ix. Water/Sewer: 1273
 - x. TOTAL: 33,766

7. Arati Desai provided update on Facility Cleaning Service Budget

- a. Everyone has been telling that we need to keep building clean. We need to get cleaning service to keep it clean – but professional cleaner will not give an estimate until the construction work is completed.
- b. For now, weekly volunteers are coming to keep it clean.

8. Shashi nominated Mayur Mehta to be 2007 auditor. 2nd by Bhavin. Unanimously approved by general body.
9. Constitution Amendment 1: Increase funding limits
 - a. Currently: Up to \$250 requires 1 signature (President or Treasurer), from \$251-\$5000 requires 2 signatures (President and Treasurer), above \$5001 requires 3 signatures (President, Treasurer, CBOT)
 - b. Approved Change:
 - i. Up to \$2000: 1 signature (President or Treasurer or Joint Treasurer)
 - ii. \$2001 – 5000: 2 signatures (President and Treasurer).
 - iii. \$5001+: 3 signatures (President, Treasurer, and CBOT).
 - iv. In the event one of the required signatures can not be obtained due to absence, two of the following may substitute: Vice President, Joint Treasurer, Secretary, VCBOT)
10. Constitution Amendment II: Modifications to Temple
 - a. Modification to inside of Temple must reflect the wishes of a majority of Sangh members.
 - b. Temple is a sacred and revered gathering place for all members of the Jain Sangh. The temple is defined as the spatial areas directly adjacent to and surrounding the 3 major Murtis, and the structural components which enclose that space (walls, ceilings, and floors of the “Ghabara”, Temple seating area, and area behind “Ghabara”)
 - c. The Executive Committee and Board of Trustees are charged with preserving the appearance, aesthetics, function, content, and structure of this area.
 - d. Any proposals for change are to be carefully evaluated by the Executive Committee and Board of Trustees to determine if they impart a visible, structural, or functional change to the Temple.
 - e. Minor repairs and replacements that do not impart a change, as determined by unanimous votes in the EC and BOT (at a meeting with quorum), may be completed, without further approval from the membership.

Examples include:

 - a. Repainting with like colors and quality of paint.
 - b. Replacing or repairing the carpet, ceiling, floor tiles with like colors and quality.
 - c. Replacing or repairing components with like make, color, and quality.
 - d. Replacing or repairing windows with like color, quality, and appearance.
 - e. An emergency situation in which lack of immediate action could cause damage and viable alternatives that do not impart a change, have, been ruled out.

If either the Executive Committee (EC) or Board of Trustees (BOT) determines a change will be imparted (one vote in either body indicating proposal is a change) then the following procedure is to be followed:

A proposal must be presented to the membership via the Jain Sangh Publication, or special publication, and the official website and email, no less than 30 days prior to the first full day of events for either the Anniversary Program or Mahavir Jayanti. This notification is to include a date and time when the President will be available to answer questions (within the above mentioned 30 day period). During the event (Anniversary Program or Mahavir Jayanti), flyers should be visibly posted in multiple locations to provide details of the proposed change.

At the designated event (Anniversary program or Mahavir Jayanti), a brief presentation is to be given by the President and CBOT to the membership describing the change. After such presentation, ballots, pre-printed with annual and life member names, will be circulated to those in attendance. A 60% majority vote of the membership is required to approve the change. Members are responsible for ensuring their dues are current, and that their membership is active prior to this day. Ballots from members with outstanding dues balance or no membership are not to be counted. All ballots are to be saved in Sangh records.

In case an eligible voter is not in a position or is not willing to vote in person, s/he shall have a right to vote by mail. In such a case, the voter shall request, in writing, to the President, CBOT, or Secretary, who shall mail the ballot paper to the voter. Such ballot paper shall be returned to the President, CBOT, or Secretary, as the case may be, duly signed and notarized, minimum one day before the event date.

FUNDRAISING COMMITTEE:

The President then informed everyone of what other projects are being undertaken by EC/BOT and the fund raising needed.

The following projects are being evaluated:

1. Library Furniture
2. Shoe Rack
3. Coat Rack
4. Office Furniture and equipments.
5. Equipment to get Audio/Video system.
6. Budget for maintenance of the property and maintenance of the landscaping.

The following "Takti's are still available:

- 2 "Takti" for the 1st Floor Elevator
- 2 "Takti" for the 3rd Floor Elevator

For the 3401 Cooper Ave Renovations, We will have two "Takti's" for each of the following rooms:

1. Ladies changing room
2. Men's changing room
3. Office
4. "Puja" samagri room
5. Shoe/Coat room

Minimum donation required for participation for these is \$2501/-

We are requesting everyone to help in this cause and we are requesting everyone to be part of the \$1/- per day "Kalpataru Yojna".

FINANCIAL UPDATE

Bhavin Shah gave the Financial update of our Sangh's account

The 2006 Audit report is posted on the Bulletin Board.

We estimate that our expense this year would be about \$4000/- per month for basic upkeep of our Derasar. Year 2007 will be the first full year from which we will get actual expense for upkeep of our Derasar

We Thank Mayur Shah for preparing the 2006 Tax Return

Showed the Income-Expense chart from Year 1995

Shashibhai nominated Mayur Shah as our accountant for the coming here

The motion was seconded by Bhavin Shah

The motion was unanimously approved by a show of hands.

Mayurbhai has accepted, We Thank Mayurbhai for accepting.

BUILDING CLEANING COMMITTEE:

Nilesh introduced Aartiben Desai as the chairperson of this committee.

Aartiben indicated that everyone has been telling her that we have to keep facilities clean. To keep the facilities clean, we need to hire a cleaning service. But no professional cleaners will give us estimate until we finish construction work at 3401 Cooper Road. In the meantime, volunteers are coming in every week to keep our Derasar clean. Pathshala students and parents are keeping the Pathshala rooms clean. She thanked the students and their parents for a job well done. She mentioned Kashmiraben Gandhi, Shreyaben Shah, Surbhiben Sheth and Damyantiben Dedhia for their continued help in keeping the Derasar clean.

MAINTENANCE COMMITTEE

Chairman: Ashok Kothari.

He read off a list of things that needs to be done

Jayant Lodhaya, Dhiren Mehta and Haresh Shah have been serving this committee and helping in getting some repairs done and

He indicated that we need more volunteers to manage the upkeep of the Derasar and the rest of our property.

There were many complaints about the ceiling tiles in the Derasar. All the ceiling tiles have been changed, the inside of the Derasar has been painted.

The light bulbs in and around the "Ghabara" have been changed.

Aartiben Desai has been taking care of the cleaning of the Derasar and the Kitchen,

Following is a partial list of regular maintenance work that needs to be done:

1. Check Fire Extinguishers, and other fire safety features
2. Check and replace lights bulbs/lamps.
3. Outside lights and change timers couple times a year
4. Check Exit lights and Emergency lights every month
5. Air Filters for all Heading / A/c units
6. Maintain Lawn – Summer and Winter
7. Soffit lights – replace lamps
8. Landscaping – Fertilization, trimming, clean weeds, shrub and tree maintenance.
Snow removal
9. Monthly Elevator inspection.
10. Kitchen equipments – every 6 months
11. Salt to be spread on Saturday and Sunday and during any Sangh event.

Need volunteers to maintain the property. Please e-mail Ashok at KOTHARIASHOK@YAHOO.COM

He requesting everyone to make sure all windows are locked when we leave. He ended his report with the statement:

THIS IS YOUR BUILDING, THIS IS YOUR HOUSE, KEEP AN EYE ON IT.

PATHSHALA COMMITTEE

Chairperson: VIBHA MEHTA and SHITAL SHETH

The Chairpersons thanked the Sangh and the members for their generous donations to make this a beautiful place and for providing proper environment for our kids to learn.

This year we have 99 students

We had a Graduating Fun Day at Washington Park, The students and parents had a wonderful time.

Our students helped and made our Sangh proud with their work at the 17th. Annual JAINA convention in New Jersey.

We were also represented in JAINA Teachers Conference
The kids and teachers did two major projects for the JAINA convention

1) Samvasaran and 2) Toran

We have started Adult Pathshala. Rajeshbhai Chheda and Lankeshbhai Haria are conducting these classes. All information is available on the web site.

Pathshala is using Yahoo group to communicate.

Pathshala is using Age Group specific study material. Goal is to promote practice of Jainism in daily life.

TECHNICAL COMMITTEE

Chairperson: Nilesh Patwa, Snehal Shah

Camera system is in place

Pre-wiring of the system was done during construction.

Wireless Internet access is available.

Card Access control system server is updated

Access cards are available for \$20/- each.

We have 13 cameras in and outside our building.

We need to install more camera to effectively cover our property.

We used our audio/video system during Paryushan.

Working on Web-casting of our program. Could use help from anyone who has experience in this field.

A question was asked if we can see the temple activities from home. Nilesh indicated that Access for this has to be approved.

A question was asked if we can do "Dharshan" from home.

We can do "Dharshan" from home, but we cannot show the audience.

YOUTH COMMITTEE:

Chairperson: SHILPA SHETH

We are working towards allowing older students the ability to develop skills

Participate in community service and in Derasar activities

e.g. Nilesh Patwa will help train some to monitor Electronic activities during Sangh programs

Web site development and maintaining web site.

75 of our students volunteered during the JAINA convention

Mahaveer Jain has volunteered to be Campus Liaison for Pennsylvania University - to bring in our fold Campus outreach program.

There are 100 students in U. of Pennsylvania & Drexel University.

POOJA COMMITTEE:

Chairperson: Damyantiben Dedhia

Derasar now has the most activities since its inception

We now have scheduled Saturday and Sunday Pooja.

We had for the first time sponsored "EKASANU" during Paryushan.

Food Committee is doing an excellent job.

Lot of volunteers

Shredattbhai Dalal and Satishbhai Shah are always there.

Food Committee comes every week to clean up the area and the trash.

There is good communication and co-operation in our Sangh. This has made this program a success.

We had Breakfast and Lunch during Caldwell Derasar Chaitya Parripatti.

We had about 30 people during Ayambil Oli.

The Kitchen and Dining facilities are being used more and more.

We need more volunteers to help with the cleaning (till we get Professional cleaners).

Aartiben is doing an excellent job in the Food Committee.

Ashokbhai (BOT member) & Chandrikaben Shah and their son Rushab were always in Derasar to help. Recently they have moved far away and Ashokbhai has resigned from BOT. We regretfully accept his resignation.

We welcome Ashok Vora (who has served in EC before) as the new BOT member.

VISION:

There is a need for a Senior Citizen's group in this area. Looking forward to the days that we can come to do Pooja every day. We should plan something in the near future. Build condominium nearby. We should consider buying property for this project.

Meenaben said that Sangh should consider buying any house that is available locally.

JAINA DIRECTOR

DILIP SHAH

4 DVD set of the JAINA convention in New Jersey is now available

The cost is \$20/-

Our Sangh was well represented in the JAINA convention

Our Sangh participated in many activities at the JAINA convention

Campus Outreach program has been started

JAINA is trying to change the structure where every Sangh would be responsible for the same function for every convention

Washington Sangh will be responsible for Scholars invitation and their stay in US

Boston Sangh will be responsible for Directory

Our Sangh was responsible for printing the souvenir. He asked What will our Sangh participate as a permanent part of JAINA activity.

OPEN FLOOR:

Rameshbhai Shah has asked for a few minutes to speak
He had three suggestions.

- 1) "Guru Upasana". We should consider Guru Mandir. If we did this, then "Sona ma sugandh mali jay.
- 2) Many of our Sangh members have given a lot of time and made a lot of efforts for the growth of our Sangh. We should consider a "Takti" showing the name of all Past Presidents and keep adding names of future Presidents. Our presidents have worked hard for a minimum of 2 years and have given a lot of their time and efforts for the Sangh and it is time we appreciate them.
- 3) Keep our old Souvenirs in our library.

He requested that we consider and act upon the above proposals.

SHILPA MEHTA: Wanted to know about Children Play area. Wanted to know what our plans are and whether any budget has been set-aside for this.

NILESH SHETH: No active plans at this time for Children Play area. We know children want it and that they are trying to raise some funds.

SHILPA MEHTA: Thinks that Derasar has to set up the plan and budget first.

NILESH SHETH: Will bring it up for discussion in EC/BOT meetings.

PREYAS SHAH: Is youth activity part of Pathshala?

SHILPA MEHTA: She suggested 15 min. on 3rd Sunday after Pathshala for Youth activity

PREYAS SHAH: Need direction whether this is an extension of Pathshala.

NILESH SHETH: By definition both committees are separate. Will discuss further with Pathshala chairpersons.

Lankesh Haria said "Sarva Mangal" and the General Body meeting was adjourned

Attachment 1: GB Notification

Attachment 2: GB Agenda

Attachment 3: GB Constitution Amendment 1 Proposal

Attachment 4: GB Constitution Amendment 2 Proposal

Attachment 5: 2006 Meeting Minutes

Attachment 6: 2007 Meeting Slides